



**PRINCE, PERELSON & ASSOCIATES**

2180 South 1300 East, Suite 350  
Salt Lake City, UT 84106  
P: 801.532.1000 • F: 801.365.0404  
[www.perelson.com](http://www.perelson.com)

***EMPLOYEE DIRECT DEPOSIT AUTHORIZATION FORM***

**Employee Instructions:**

1. Please read and complete the direct deposit information below.
2. Sign and date the bottom for employee authorization.
3. Retain a personal copy and *return this to your employer.*

***EMPLOYEE INFORMATION***

I would like my net wages/salary deposited to the following bank account(s).

**CHECKING:**

Bank Name: \_\_\_\_\_  
 Routing Number: \_\_\_\_\_  
 Account Number: \_\_\_\_\_

**SAVINGS:**

Bank Name: \_\_\_\_\_  
 Routing Number: \_\_\_\_\_  
 Account Number: \_\_\_\_\_

I wish to deposit (please check one):

- \_\_\_\_\_ My entire net pay to checking.  
 \_\_\_\_\_ % of paycheck

I wish to deposit (please check one):

- \_\_\_\_\_ My entire net pay to savings.  
 \_\_\_\_\_ % percent of paycheck

I hereby authorize my employer, \_\_\_\_\_ Prince, Perelson & Associates \_\_\_\_\_ (hereinafter COMPANY), to deposit any amounts owed me by initializing credit entries to my account at the financial institution (hereinafter BANK) indicated above. Further, I authorize Bank Listed Above to accept and to credit any entries indicated by Prince, Perelson & Associates to my account. In the event that Prince, Perelson & Associates deposits funds erroneously into my account, I authorize Prince, Perelson & Associates to debit my account for any amount not to exceed the original amount of the erroneous credit.

Any dispute arising out of or in connection with this agreement; if not otherwise resolved, shall be determined by arbitration in Salt Lake City, UT, in accordance with the rules of the American Arbitration Association, and it is the expressed desire of both parties that the prevailing party be awarded costs and attorney's fees and that the award be entered as a judgment in any jurisdiction in which the non-prevailing party does business. The authorization is to remain in full force and effect until Prince, Perelson & Associates has received written notice from me of its termination at such time and in such manner as to afford Prince, Perelson & Associates and Bank Listed Above a reasonable party to act on it.

**If you need to make any changes to your direct deposit (such as bank account, account number, etc.), you fill out a new form and send it to [Lexi@Perelson.com](mailto:Lexi@Perelson.com) or 801-365-0404.**

EMPLOYEE NAME (please print): \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

EMPLOYEE SIGNATURE/DATE: \_\_\_\_\_